



2017 Hot Water Forum

Sunday, February 26 – Tuesday, February 28

Hilton Portland & Executive Tower
921 SW 6th Ave, Portland, OR

REGISTRATION

Register Online at:
<http://aceee.org/conferences/2017/hwf/#registration>, or

Complete this form and return with full payment to:

Justine Seas, Conference Associate
ACEEE
529 14th Street N.W., Suite 600
Washington, D.C. 20045
Email: jseas@aceee.org

HOTEL INFORMATION

All conference activities will be located at the Hilton Portland & Executive Tower. Accommodations are available at the Hilton Portland to ACEEE conference attendees at a special rate of \$169.00 single/double.

Make your reservations as soon as possible online through Hilton Portland (https://resweb.passkey.com/Resweb.do?mode=welcome_ei_new&eventID=15793375), or call 1-503-236-1611. Be sure to mention you are with ACEEE to receive the discounted rate.

The hotel reservation cutoff deadline for the group rate is Tuesday, January 24, 2017.

GENERAL INFORMATION AND QUESTIONS

Continue to check the conference website, <http://www.aceee.org/conferences/2017/hwf>, for the most up-to-date information. Contact the ACEEE Conferences staff at aceeeconf@aceee.org for any questions.

ACEEE includes a registrant directory in the packets distributed to all conference attendees. ACEEE may also share your name and affiliation, in advance of the event, with our conference funders/major supporters who may contact you regarding events they are hosting in conjunction with our event. If you prefer not to be included in advanced listings, please check the box below.

I opt out of ADVANCED distribution of my name and affiliation.

REGISTRATION FORM Please print legibly.

FIRST NAME	MIDDLE INITIAL	LAST NAME
ORGANIZATION		TITLE
ADDRESS		
CITY STATE ZIP		
COUNTRY		
WORK PHONE	CELL PHONE	FAX
EMAIL		

Registration Options (All speakers must register.)

Full Registration Options

- Early Bird/Speaker Fee** (register by 1/24/17) \$700
- Regular Fee** (register by 2/25/17) \$750
- On Site Fee** (register between 2/26/17 - 2/28/17) \$800
- Student Fee** (Must provide ID and transcript showing current enrollment in at least 12 credit hours) \$375

Single Day Registration Options

- ONE DAY registration** (Please indicate Mon. or Tues.) \$490
- Wire Transfer Fee** (if applicable) \$35

TOTAL AMOUNT ENCLOSED (All fees are due with this form.) \$

Additional Registration Options

- I am interested in attending the pre-conference tour of the United Association Local 290 Plumbers and Steamfitters training facility on Sunday, February 26. (12:00- 5:00 pm). No fee for HWF17 registrants. See [HWF website](#) for more information.
- I plan to attend the Opening Reception on Sunday evening, February 26.
- I plan to attend the Welcome Reception on Monday evening, February 27.
- I prefer vegetarian meals.
- I have special dietary needs: _____
- This is my first time attending an ACEEE Hot Water Forum.

METHOD OF PAYMENT

- I am enclosing a check with this form payable to ACEEE.
- I am charging this to my VISA AMEX MASTERCARD

Please fill in account information:

CARDHOLDER'S NAME (print)	
CARDHOLDER'S SIGNATURE	
ACCOUNT	EXP. DATE

PAYMENT OF REGISTRATION FEE MUST ACCOMPANY THIS FORM.

Any payments submitted after February 26 will be subject to an additional \$100 late fee.

Cancellation and Refund Policy:

Registration refund requests due to cancellations must be submitted in writing and received by 2/10/17. A \$100 processing fee will be charged. Cancellation refunds will not be processed after the 2/10/17. Refunds will be paid by check or credit card chargebacks.